

OREGON SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY COMMITTEE MEETING
2023-24

DATE: May 30, 2024
TIME: 5:30 P.M. - 7:00 P.M.
PLACE: District Meeting Room

Order of Business

Call to Order

Roll Call

Proof of Notice of Meeting and Approval of Agenda

Approval of Minutes of Previous Meeting(s)

AGENDA

- A. Public Comment Regarding Agenda Items
- B. Old Business
 - 1. Policy 751 - Transportation
 - 2. Policy 931 - Electronic Surveillance of Public Areas (Cameras on Transportation)
- C. New Business
 - 1. None
- D. Future Business:
 - 1. To Be Determined (TBD)
- E. Future Meeting: TBD
- F. Adjournment

Notice is hereby given that a majority of the Oregon School Board may be present at the meeting of the Policy Committee scheduled to discuss subjects over which they may have decision-making responsibility. This constitutes a meeting of the Oregon School Board and must be noticed as such although the School Board will not take any formal action at this meeting.

Go to: [www.OregonSD.org/board meetings/agendas](http://www.OregonSD.org/board%20meetings/agendas) for the most updated version agenda.

MINUTES OF THE POLICY COMMITTEE OF THE SCHOOL BOARD OF OREGON SCHOOL DISTRICT HELD ON APRIL 10, 2024

The regular meeting of the Policy Committee of the School Board of the Oregon School District was called to order by Ms. Heather Garrison at 5:30 PM via Google Meet and Conference Call.

Committee Members Present: Ms. Heather Garrison, Dr. Mary Lokuta and Dr. Caleb Bush.

Other Board Members Present: Krista Flanagan, Ahna Bizjak, Troy Pankratz and Leslie Wright.

Administrators present: Dr. Leslie Bergstrom, Dr. Shannon Anderson, Andy Weiland and Jina Jonen

Others present: Larry Mayo, Director of Transportation

Proof in the form of a certificate by the Oregon Observer of communications and notice given to the public and the Oregon Observer, and a certification of posting as required by Section 19.84 Wisconsin Statutes as to the holding of this meeting was presented by Ms. Garrison.

Dr. Lokuta moved to approve the agenda as posted. Dr. Lokuta voted yes. Dr. Bush voted yes. Ms. Garrison voted yes. Motion approved 3-0.

Dr. Bush moved to approve the minutes from the Policy Committee meeting on November 7, 2023. Dr. Bush voted yes. Dr. Lokuta voted yes. Ms. Garrison voted yes. Motion approved 3-0.

A. Public Comment: None

B. Old Business:

1. None.

C. New Business:

1. Policy 323: Students Who Are Homeless. Discussion held. Dr. Bush moved to approve Policy 323 with the discussed changes, and bring to the Board for future approval. Dr. Bush voted yes. Dr. Lokuta voted yes. Ms. Garrison voted yes. Motion approved 3-0.

2. Policy 751 - Transportation. Discussion held. Mr. Weiland and Mr. Mayo will bring discussed changes to a future policy meeting.

3. Policy 314 - Open Enrollment (Transportation). In the interest of time, discussion to be held at a future meeting.

D. Future Business:

1. To Be Determined.

E. Future Meetings: To Be Determined.

F. Adjournment: Dr. Lokuta moved to adjourn. Dr. Lokuta voted yes. Dr. Bush voted yes.. Ms. Garrison voted yes. Motion approved 3-0. Meeting adjourned at 7:05 PM.

751: Transportation

751.01 The District will provide a safe, efficient and economical school transportation program.

751.02 Pupil Transportation

- **751.02.1** The District shall provide free transportation for all pupils in grades 4K-8 who live more than one-half mile from their school and for all 9-12 students who live over two miles from the high school. Mileage distances for pupil transportation eligibility will be measured by using vehicle odometer readings over the shortest route between school and home or by use of a measuring wheel if there is a dispute as to the distance.
- **751.02.2** The District will attempt to limit a student's one-way bus ride time to no more than 60 minutes measured from the time a student gets on the bus to the time that a student gets off the bus.
- **751.02.3** For students with Exceptional Educational Needs, (E.E.N.), ~~and~~ special transportation provisions will be arranged based upon the Individualized Educational Plan (IEP). In certain situations where pupil transportation may be required prior to completion of the IEP Team evaluation, temporary transportation provisions may be arranged upon the request of the Director of Special Education. Peer Models may be transported if there is space available and no mileage is added to the route.
- **751.02.4** A student may be prohibited from riding a school bus, either temporarily or permanently, when the actions, activities or behavior of the student necessitate such action. Temporary removal from the bus requires the same due process as suspension from school (see Policy 434). Permanent removal requires the same process as an expulsion if it ~~effectively~~ in effect prevents a child from attending school (see Policy 434).
- **751.02.5** When school administration or a teacher deems it necessary to keep a student after school, thus missing his/her bus trip home, the ~~student's parent /student's parents or~~ student's parent /guardian must be notified in sufficient time to allow the parent/guardian ~~to~~ to arrange for alternative transportation.
- **751.02.6** The Director of Transportation reserves the right to change any of the bus routes at any time during the school year.
- **751.02.7** Bus routes shall be established so that the walking distance to the bus ~~route-stop~~ shall not exceed ~~a mile~~ ~~exceed mile~~ wherever possible.

- **751.02.8** Subdivisions outside of Village limits that have ten or more students being transported shall be reviewed to determine point or points of pickup.
- ~~751.02.9 The administration and/or Director of Transportation shall make decisions regarding early or late dismissal of students because of hazardous roads or weather conditions.~~
- **751.02.10** The District shall contract for school buses. Bus contracts shall only be awarded to District residents unless there are not enough qualified residents to meet the transportation needs of the District. If there are not enough qualified residents, then the District may award contracts to non-District residents. Once a contract is awarded, the contractor need not reapply each year unless the contractor changes their residency. The District shall advertise for bus contracts at least by placement of an advertisement in the District's official newspaper.
- **751.02.11** A bus contractor may only be awarded a maximum of four (4) contracts, unless circumstances exist to warrant an exception.
- **751.02.12** All bus contractors shall adhere to Board policies and the Transportation Contract.~~the Transportation Contractor Agreement.~~

751.03 Transportation - Video Cameras

751.03.1 The Board has authorized the installation of video cameras on buses and vehicles used to transport students to and from school and school-sponsored events. Cameras will be used for the purpose of providing a safe transportation environment and for enforcing school policies and rules. No person shall have an expectation of privacy while on school-provided transportation.

751.03.2: Cameras will be monitored and reviewed by individuals authorized by the District Superintendent and in compliance with state and/or federal law. There may be real-time monitoring of cameras as needed for ~~the~~ health, safety, investigative and/or maintenance reasons.

751.03.3: The District, and not the bus contractors or drivers, shall keep recordings for up to 30 days. Should a recording become part of a disciplinary action for students, staff and/or drivers, the District shall maintain the recording consistent with the applicable state and/or federal law.

751.03.4 The District reserves the right to provide recordings to law enforcement agencies as deemed appropriate by the District Superintendent and in compliance with federal and state law.

751.03.5 The District shall inform parents/guardians of this policy annually.

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751.063 Transportation Guidelines for Children To/From Schools—Child Care Providers (MOVE TO BOTTOM)

- **751.063.1** Transportation is available only within the school district boundaries.

- ~~751.036.2~~ Mileage will not be added to a bus route for transportation to a child care provider after routes are established. Bus routes are established for the upcoming year by ~~Mid-August~~ July 31.
 - ~~751.03.3~~ Requests for transportation to daycare providers after July 31 will be handled on a first-come first serve basis.
 - ~~751.063.34~~ Transportation will be provided between Brooklyn Elementary and Forest Edge Elementary and daycare providers in Oregon that are licensed to serve 30 or more. Stops will be available at 276 Soden Drive (After School Club), 665 E. Netherwood Rd. (LaPetite Academy), 537 N. Main St. (Starlight Academy), and 172 N. Main St. (Oregon Daycare Inc.), 125 Rosewood Ave (Trasnos Childcare Center), 852 Janesville St, Oregon, WI 53575 (Karate America)
 - ~~751.063.45~~ Transportation may be provided for resident students attending a school out of their established attendance area if space is available and no additional miles are added to the route. Transportation regarding open enrolled students is detailed in Policy 314.
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- ~~751.063.56~~ Students are expected to ride the same route to and from school. However, if the parent/guardian may request ~~requests an~~ alternate drop off/pick up locations via the online transportation system for up to ~~three~~, the District will consider transporting the student to no more than two ~~three~~ different drop off/pick up points in one week per student per household.
 - ~~751.063.67~~ Requests for permanent changes in the established drop off/pick up point(s) must be made in writing through the online transportation system to the school district transportation director forty-eight hours before the change is to occur.
 - ~~751.063.78~~ With unexpected temporary changes, notice should be given to the building administrative assistant prior to 12:00 noon for change in the student's delivery ~~student's delivery~~ to other than the regular drop off point. If there is room on school transportation vehicles, the district will attempt to accommodate the request.

751.04 Kindergarten Provisions (including four-year-old Kindergarten) Parents/Guardians can request to have their kindergarten student transported from home or from a child care provider. A transportation verification form must be completed if transportation is other than to or from the home residence. Questions regarding this policy should be directed to the Director of Transportation.

751.05 Ridership Eligibility The half-mile (4K--8) and two-mile radius (9-12) will be measured using:

Start Point: Curb (in town)

Mailbox (in country)

End Point:	Oregon High School	Font Curb
	Oregon Middle School	Front Curb
	Rome Corners Intermediate School	Front Curb
	Brooklyn Elementary	Front Door or Drop off Point
	Prairie View Elementary	Oak Street Entrance
	Netherwood Knoll Elementary	Oak Street Entrance
	Forest Edge Elementary	Front Curb

Adopted: January 24, 2005

Revised: February 25, 2013



931: Electronic Surveillance of Public Areas

931.01 – The Board of Education has authorized installation of a video camera systems on school property and school provided transportation. These systems will be used exclusively for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft and vandalism and for enforcing school policies and rules. The video camera system installed in the schools shall be used according to the following guidelines:

- **931.01.1:** Camera recordings will be monitored by individuals authorized by the District Superintendent or other administrators and only in compliance with state or federal law. Real-time monitoring of cameras is allowed. Real-time monitoring shall not be allowed for areas inside of buildings except as needed for health, safety or maintenance reasons, to ensure the cameras are operational or as otherwise authorized in this policy.
- **931.01.2:** Only individuals authorized by the District Superintendent or other administrators may view recordings.
- **931.01.3:** The video camera systems may be used for investigations. Should a video recording become part of a student disciplinary action, the recording will become part of the student's behavioral record consistent with the District's records policy and procedures. The District reserves the right to provide copies of recordings to law enforcement agencies as deemed appropriate by the District Superintendent and in compliance with appropriate federal and state laws.
- **931.01.4:** Except as provided in 931.01.3, recordings will be kept no longer than thirty (30) days.
- **931.01.5:** Cameras are authorized for use in the following areas where the public, students, and staff have no reasonable expectation of privacy: entrances, hallways, commons, gymnasiums, parking lots, athletic fields, offices, school-provided transportation and the exterior of buildings. No cameras from this video camera system shall be installed in classrooms except as provided in 931.02, with the exception of multi-use spaces, such as gymnasiums.
- **931.01.6:** Under no circumstances will video cameras be used in any area where the public, students or staff have a reasonable expectation of privacy, including restrooms, locker rooms and health rooms.
- **931.01.7:** No "dummy" cameras will be permitted, and all cameras will remain operational at all times.
- **931.01.8:** Schools will post signs at all main entrances to the building regarding the use of video surveillance cameras.

931.02 – Except as provided for in 931.01.6, cameras may be used in other areas for limited term surveillance with the written authorization of the superintendent. Such approval shall be granted only in situations where the superintendent has reason to believe that a safe and orderly educational environment is at risk or to monitor areas where theft and vandalism are believed to be occurring.

931.03 – This policy shall be distributed through student and employee handbooks, district newsletters, on facility use request forms and by other reasonable means.

Adopted: March 11, 1996
Revised: June 28, 2004
November 28, 2005
July 15, 2019
October 10, 2022