

OREGON SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY COMMITTEE MEETING
2024-25

DATE: December 9, 2024
TIME: 5:15 P.M. - 6:30 P.M.
PLACE: Innovations Conference Room
456 N. Perry Pkwy, Oregon, WI 53575

Order of Business

Call to Order

Roll Call

Proof of Notice of Meeting and Approval of Agenda

Approval of Minutes of Previous Meeting(s)

AGENDA

- A. Public Comment Regarding Agenda Items
- B. Old Business
 - 1. Policy 771: Electronic Communications
 - 2. Policy 441: Electronic Communication Devices
- C. New Business
 - 1. None
- D. Future Business:
 - 1. Policy 616: Naming of Facilities and Land
 - 2. Policy: 612: Donations of Scholarships, Gifts Bequests and Property
 - 3. Policy 165: Branding and Visual Identity
- E. Future Meeting: January 13, 2025
- F. Adjournment

Notice is hereby given that a majority of the Oregon School Board may be present at the meeting of the Policy Committee scheduled to discuss subjects over which they may have decision-making responsibility. This constitutes a meeting of the Oregon School Board and must be noticed as such although the School Board will not take any formal action at this meeting.

Go to: [www.OregonSD.org/board meetings/agendas](http://www.OregonSD.org/board%20meetings/agendas) for the most updated version agenda.

MINUTES OF THE POLICY COMMITTEE OF THE SCHOOL BOARD OF OREGON SCHOOL DISTRICT HELD ON NOVEMBER 11, 2024

The regular meeting of the Policy Committee of the School Board of the Oregon School District was called to order by Dr. Mary Lokuta at 5:03 PM in the Innovations Conference Room at Oregon High School.

Committee Members Present: Dr. Mary Lokuta, Ahna Bizjak and Leslie Wright.

Other Board Members Present: Dr. Caleb Bush, Krista Flanagan, Heather Garrison and Troy Pankratz

Administrators present: Jon Tanner and Jina Jonen

Others present: None

Proof in the form of a certificate by the Oregon Observer of communications and notice given to the public and the Oregon Observer, and a certification of posting as required by Section 19.84 Wisconsin Statutes as to the holding of this meeting was presented by Dr. Lokuta.

Ms. Wright moved to approve the agenda as posted. Ms. Wright voted yes. Ms. Bizjak voted yes. Dr. Lokuta voted yes. Motion approved 3-0.

Ms. Bizjak moved to approve the October 14, 2024 minutes. Ms. Bizjak voted yes. Ms. Wright voted yes. Dr. Lokuta voted yes. Motion approved 3-0.

A. Public Comment: None

B. Old Business:

1. None

C. New Business:

1. Policy 616: Naming of Facilities and Land. Discussion held.

2. Policy 612: Donations of Scholarships, Gifts Bequests and Property.

Discussion held. This will be placed on the next Policy Committee agenda. Jina Jonen will request foundation documents and policies from other area districts.

3. Policy 771: Electronic Communications. Discussion held. This will be placed on the next Policy Committee agenda.

4. Policy 441: Electronic Communication Devices. Discussion held. Jina Jonen will include language in Policy 771 in order to have one policy for discussion.

D. Future Business:

1. Policy 165: Branding & Visual Identity

E. Future Meetings: December 9, 2024 at 5:15 p.m.

F. Adjournment: Ms. Wright moved to adjourn. Ms. Wright voted yes. Ms. Bizjak voted yes. Dr. Lokuta voted yes. Motion approved 3-0. Meeting adjourned at 6:27 PM.

Book	School Board Policies
Section	400 Students
Title	Electronic Communication Devices
Code	441
Status	Active
Adopted	August 27, 1990
Last Revised	April 8, 2013
Prior Revised Dates	April 26, 1999; June 11, 2007

441: Electronic Communication Devices

441.01 In order to expand opportunities for student learning through the use of technology, students are allowed to bring their own electronic communication devices to school for use within specified classes and/or for identified projects.

441.02 All information and guidelines for appropriate use contained in Policy 771- Electronic Communication Policy and in the Student Handbook, apply to the use of personally-owned devices.

441.03 Students are prohibited from using any personally owned electronic devices or electronic communication devices in locations where there is an expectation of privacy such as restrooms or locker rooms. Students are prohibited from using any personally-owned electronic communication devices where the device distracts others, or where it interferes with the operations of the school or classroom, including any rules established by District staff.

441.04 The District is not responsible for any cost associated with personally-owned electronic communication devices, such as accrued data charges, loss, theft, damages, repairs or misuse of any device.

441.05 District staff may examine personally-owned devices and search their content as permitted by state statute.

Legal Reference: Wis. Stats. 118.258

Adopted: August 27, 1990

Revised: April 26, 1999

June 11, 2007

April 8, 2013

771: Electronic Communications

771.01 – The Oregon School District (“District”) values an educational environment that is safe, welcoming and conducive to learning for each and every student. The District also values the use of technology in education to prepare students to live, learn and work in an ever evolving technological society. Part of the District’s Portrait of a Graduate is for its learners to employ the responsible use of technology and to have the ability to effectively communicate with others via a variety of mediums. The District seeks to balance the benefits of electronic communications and technology along with ensuring a learning environment where students are engaged and ready to learn. The District also seeks to support the Whole Child and reinforce the use of technology in a way that positively impacts its students’ mental health.

771.02 In alignment with its values, the District offers students, staff, board members and others access to the District’s electronic communication system (“ECS”) to assist in instruction, perform work assignments, conduct research and collaborate and communicate with others. The ECS includes, but is not limited to, computers, chromebooks, scanners, pagers, printers, fax machines, e-mail, Internet access, text messages, apps, social media, phones, radios, headphones, earbuds, mifi devices and voicemail.

771.03 The ECS is the sole property of the District. The District owns all electronic communications transmitted by, received from, or stored in the ECS. Users have no expectation of privacy with regard to the use of the ECS or information, messages, files and other data stored on District systems. The District may access, search, monitor and/or disclose to appropriate authorities any communication at any time without prior notice being given. The District may also disclose all communications to members of the public under the Wisconsin Public Records Law or other laws that may apply.

771.04 The District also offers students, staff and others the limited ability to possess and use personal electronic communication devices (“PECD”) at school, at school-sponsored events and on school-provided transportation. PECD includes, but is not limited to, cellular phones, smart watches, headphones, earbuds, ipads, chromebooks and other computers.

771.05.1 Research and best practices support that cellular phones in the classroom have a negative impact on student learning. Students who frequently use their cell phones in class tend to have lower academic performance. Similarly, multitasking with cell phones negatively affects information retention and understanding. Cell phones disrupt

the classroom environment, making it challenging for teachers to maintain control and for students to focus. Cell phones can also lead to increased incidents of cheating and reduced participation in class discussions. Excessive cell phone use has also been linked to increased anxiety and stress among students. In order to provide an instructional environment most conducive to student success, except as specified in administrative guidelines below, learners' PECD must be OFF AND AWAY - meaning they are silenced (powered off or in a do not disturb mode), and are stored away.

771.05.2 For students in grades pre-kindergarten through 6th grade, PECD must be off and away all day.

771.05.3 For students in grades 7-12, PECD must be off and away during academic time.

771.06 Individuals assume the risk and are solely responsible for any possession or use of their PECD. The District is not responsible for any cost associated with PECD, such as accrued data charges, loss, theft, damages, repairs or misuse of any device. PECD may be searched or confiscated by school officials if there is reasonable suspicion of a violation of Board policies, administrative guidelines or other school rules and/or federal, state or municipal law.

771.07 Individuals are prohibited from using PECD in locations where there is an expectation of privacy such as restrooms, locker rooms and health offices, and from using PECD during all safety drills. Individuals are prohibited from using ECS in areas where there is an expectation of privacy, and during safety drills, except as necessary to complete their job duties.

771.08 Unauthorized Recording: Individuals may not use any device to photograph, record, transmit, or post photos or videos of a person or persons on school grounds or school-provided transportation without permission of the individuals in the photograph or recording and express permission from an administrator, except for events open to the public.

~~771.0942 – ECS is provided to assist in instruction, perform work assignments, conduct research, and communicate with others.~~ Access to ECS and PECD is a privilege and not a right. The District expects that all users will use the ECS and PECD in a responsible and ethical manner and in conformance with Board policies, administrative guidelines, family handbooks or other District rules or directives. The District reserves the right to restrict or revoke any person's authorization for use and access to ECS or PECD at any time for any reason.

771.10 The District shall adopt administrative guidelines ensuring the responsible use of ECS, PECD and other technology that are consistent with the District's mission and values, and Board policies.

Legal reference: Wis. Stat. sections 120.12(2), 120.13(1), 118.258, 175.22, 943.70, 947.0125, Federal Copyright Law, Privacy Act of 1974,

Resources: Huey and Giguere. Innovative Higher Education 2023. The Impact of smartphone use on course comprehension and psychological well-being in the college classroom.

The Impact of Smartphone Use on Course Comprehension and Psychological Well-Being in the College Classroom

Adrian F. Ward, Kristen Duke, Ayelet Gneezy, and Maarten W. Bos. Journal of the Association for Consumer Research 3 Apr 2017. Brain Drain: The Mere Presence of One's Own Smartphone Reduces Available Cognitive Capacity.

Candida Fink MD. Psychology Today. 26Jul24. Should Students Have Cell Phones at School?

Adopted: July 24, 2000

Revised: January 22, 2001

May 21, 2001

August 19, 2002

June 11, 2007

September 24, 2012

June 10, 2013

Administrative Guidelines (WORKING DRAFT)

Student Responsible Technology Use

A. Personal Electronic Communication Devices (“PECD”)

All use of PECD on school grounds, at school sponsored events and on school provided transportation must be in accordance with Board policy, administrative guidelines, family handbooks and other applicable rules.

Unless specified below, staff shall not use student’s PECD as part of their curriculum, nor allow or incentivize the use of student’s PECD during class time, including study halls.

Students may use PECD on school-provided transportation to and from school provided such use is silent and not disruptive to others.

In grades 4K-8, staff and volunteers shall not require the use of student’s PECD as part of school-sponsored events, athletics and other co-curricular activities. In grades 9-12, staff and volunteers shall recognize that students may not have access to PECD, and take reasonable measures to provide alternatives.

1. Students in grades pre-Kindergarten - 6th Grade: OFF AND AWAY ALL DAY

Except as provided below, students may not use PECD during the academic school day. The academic day means the first bell to the last bell, including during lunch, recess and passing times. All PECD shall remain in student lockers or cubbies. PECD should not be kept in pockets, jackets, or otherwise on a student’s person.

- Students may possess or use PECD during the academic day if part of an approved health plan.
- Students may wear smartwatches only if not being used as a communication device, such as being used as a watch or pedometer.

During the academic school day, students who need to be in contact with their family should ask permission to use a school phone. Families are welcome to contact the school’s main office if there is an urgent message that must be relayed to their student.

2. Students in grades 7-12: OFF AND AWAY DURING ACADEMIC TIME

Except as provided below, students may not use PECD during academic time. Academic time means all time the students are scheduled to be in class, including connections and study hall. All PECD shall be off or silenced, and remain in student lockers, student backpacks, or be placed in

a designated place in the classroom. PECD should not be kept in pockets, jackets, or otherwise on a student's person.

- Students may use PECD during lunch, during passing time, and during the OHS Responsibility and Privilege (RAP) Study Hall provided such use is silent and not disruptive to others.
- Students may possess or use PECD during the academic day if part of an approved health plan.
- Students may wear smartwatches only if not being used as a communication device, such as being used as a watch or pedometer.

During academic time, students who need to be in contact with their family should ask permission to use a school phone. Families are welcome to contact the school's main office if there is an urgent message that must be relayed to their student.

CONSEQUENCES

The following consequences may result from failure to meet technology expectations:

- Expectations around PECD use at school will be reinforced in partnership with the parent/guardian;
- The PECD will be placed in a designated area in the classroom, such as a basket or pouch;
- A student will be referred to the office and will pick up their PECD at the end of the day;
- The student's parent/guardian will be asked to pick up the PECD from the office;
- A plan will be made in partnership between the school and the parent/guardian to either store the PECD in the office each day or to leave it at home; and/or
- The student will be issued a disciplinary consequence, up to and including suspension and/or expulsion.